Office of the Clerk U.S. Courthouse 500 Pearl Street, New York, N.Y. 10007-1213

500 Pe.	arl Street, New York, N.Y. 10007	/-1213	
	Date:		
	In Re:		
		-V-	
	Case #:	()
Dear Litigant,			
Enclosed is a copy of the judge	gment entered in your case.		
Your attention is directed to R that if you wish to appeal the judgment date of entry of the judgment (60 day party).		otice of appeal w	ithin 30 days of the
If you wish to appeal the judgwithin the required time, you may ma of Fed. R. App. P. 4(a)(5). That rule failure to file your notice of appeal wi other parties and then filed with the Pr. (90 days if the United States or an off	requires you to show "excusabl thin the time allowed. Any such o Se Office no later than 60 days f	ime in accordance le neglect" or "go motion must first from the date of en	with the provision od cause" for your be served upon the
The enclosed Forms 1, 2 and them if appropriate to your circumsta	3 cover some common situation nces.	s, and you may cl	noose to use one of
The Filing fee for a notice of the "Clerk of the Court, USDC, SDN accepted.	appeal is \$5.00 and the appellate Y" by certified check, money ord	_	
	J. Michael N	McMahon, Clerk	of Court
	by:		_
		, Dep	uty Clerk

United States District Court Southern District of New York

Office of the Clerk
U.S. Courthouse
500 Pearl Street, New York, N.Y. 10007-1213

		Y			
-V-		 		CE OF APPE	AL
			civ.	()
Notice is hereby given	that		(party)		
hereby appeals to the United St	ates Court of App	eals for the		iit from the Jud	dgment [describe it]
entered in this action on the _	day	of		_ ,(year)	
	(day)	(month)	(year)	
		_		(Signature) (Address)	
		_	(City, St	ate and Zip Code	<u> </u>
Date:		()(Te	ephone Number)	

<u>Note</u>: You may use this form to take an appeal provided that it is <u>received</u> by the office of the Clerk of the District Court within 30 days of the date on which the judgment was entered (60 days if the United States or an officer or agency of the United States is a party).

FORM 1

APPEAL FORMS

Office of the Clerk
U.S. Courthouse
500 Pearl Street, New York, N.Y. 10007-1213

	X				
-V-		TION FOR E			
	 X	civ.	()	
Pursuant to Fed. R. App. P. 4(a)(5),		(party)			_ respectfully
requests leave to file the within notice of appeal of desires to appeal the judgment in this action enter notice of appeal within the required number of day [Explain here the "excusable neglect" or "good cause"	red on	(day)	file a notic	_ but f	rty) failed to file a
required number of days.]					
		(%)	gnature)		
		(31)	gnature)		
		(Ad	ldress)		
		(City, Sta	te and Zip (Code)	
Date:	()(Telepho	 one Number	·)	

<u>Note</u>: You may use this form, together with a copy of Form 1, if you are seeking to appeal a judgment and did not file a copy of Form 1 within the required time. If you follow this procedure, these forms must be <u>received</u> in the office of the Clerk of the District Court no later than 60 days of the date which the judgment was entered (90 days if the United States or an officer or agency of the United States is a party).

FORM 2

Office of the Clerk
U.S. Courthouse
500 Pearl Street, New York, N.Y. 10007-1213

-V-	NOTICE OF APPEAL AND MOTION FOR EXTENSION OF TIME
 X	civ. ()
Notice is hereby given that the United States Court of Appeals for the Second of Appeals.	(party) Circuit from the judgment entered on
 In the event that this form was not received 	I in the Clerk's office within the required time
	ally requests the court to grant an extension of time in
this Court's judgment was received on	states that and that this form was mailed to the ate)
	(Signature)
	(Address)
D. C.	(City, State and Zip Code)
Date:	() (Telephone Number)

<u>Note</u>: You may use this form if you are mailing your notice of appeal and are not sure the Clerk of the District Court will <u>receive</u> it within the 30 days of the date on which the judgment was entered (60 days if the United States or an officer or agency of the United States is a party).

FORM 3

Office of the Clerk U.S. Courthouse 500 Pearl Street, New York, N.Y. 10007-1213

	X
-V-	AFFIRMATION OF SERVICE
I,	
served a copy of the attached	
upon	
whose address is:	
Data	
Date:New York, New York	
	(Signature)
	(Address)
	(City, State and Zip Code)

FORM 4